



FACT SHEET

Fair Work Information Statement

Under the Fair Work Act 2009 (the Act), Employers must provide to each new employee commencing on or after 1 January 2010 a copy of the Fair Work Information Statement. The provision of the Fair Work Information Statement forms part of the National Employment Standards (NES) requirements.

The Fair Work Information Statement contains the following basic information:

- ▼ The minimum entitlements under the NES
- ▼ Flexible working arrangements
- ▼ Modern Awards
- ▼ Agreement making
- ▼ Individual Flexibility Agreements (IFA)
- ▼ Freedom of association and workplace rights
- ▼ Termination of employment
- ▼ Right of entry
- ▼ The Fair Work Ombudsman and the Fair Work Commission

You must provide your employee with a copy of the Fair Work Information Statement either before they commence employment (if practicable) or as soon as reasonably practicable after the employment starts.

[CLICK HERE](#) for a copy of the Fair Work Information Statement.

For advice or enquiries on this or any other workplace matters, contact us on **1300 116 400** or email support@workplacepartners.com.au

The information provided above is for convenient reference only. This information should not be relied on solely when making a decision as the circumstances surrounding each matter are specific. The information is for general reference only and we advise that you take no action without first seeking advice.